

Columbia Foundation Sr. Sec. School

D-Block, Vikaspuri, New Delhi- 110018

Date: 16.10.2023

CIRCULAR

Dear Parents,

School has launched a **new school portal** and **mobile app** to update the parents and students of daily class work, homework, attendance, report card, online fees etc.

The steps to use the information and open the portal are as follows:

PROCEDURE FOR SCHOOL APPS IN PORTAL

LOGIN FOR PARENTS

- Step 1 → Open – **student.edumagix.com**
- Step 2 → Click – Login
- Step 3 → User ID – Your Child Admission Number@D703
(for Example: 3236@D703)
- Step 4 → Password – Admission Number
- Step 5 → Next – Continue
- Step 6 → Next – Change Password (Other than Admission Number)

PROCEDURE FOR SCHOOL APPS IN YOUR MOBILE PHONE

- Step 1 → Open – Play Store / Link (<https://we.tl/t-VKb4ETILSJ>)
- Step 2 → Download file
- Step 3 → Open
- Step 4 → Install & Again Open

Registration (Step - 1)

- Step 1 → School Code – D703
- Step 2 → Proceed
- Step 3 → Enter User ID – Your Child Admission Number
(for Example: 3236)
- Step 4 → Password (Admission No.)
- Step 5 → Login
- Step 6 → Change Password (Other than Admission Number)
- Step 7 → Reset Password

Principal